



# INDEPENDENCE HOUSING AUTHORITY

**TO: Landlords / Owners**

**FROM: Michael S. Bishop  
Chief Executive Officer**

**SUBJECT: Mandatory Direct Deposit of Housing Assistance Payments (HAP)**

All HAP will be paid through Direct Deposit. Attached is a Direct Deposit Authorization Form that you must complete and return to us via fax or email. **Please be sure to include a voided check with the authorization form.**

All new Direct Deposit setups or ownership / bank account changes should be sent to Elisa Fabela at [adminassistant@iha1.org](mailto:adminassistant@iha1.org). You can also fax it to (816) 988-2540 or mail to:

Elisa Fabela  
Executive Administrative Assistant  
Independence Housing Authority  
4215 S. Hocker Dr, Bldg. 5  
Independence, MO 64055  
816-836-9200 ext. 346

Visit our website at [www.iha1.org](http://www.iha1.org) for your landlord portal and other information documents and/or requirements that you may need.

All other paperwork regarding Move-Ins (RFTAs, moving packet documents, etc.) or Ports should be sent to the appropriate HCV Program Specialists and our website, [www.iha1.org](http://www.iha1.org), will have the most updated information available for caseload assignments and will be updated seamlessly of any changes that occur with staff.

